

Creative Arts

APPLICATION FORM

YEAR ROUND COMMUNITY GRANTS PROGRAM

OVERVIEW

Maitland City Council's Individual Development Creative Arts Grant Program is designed to support professional development opportunities to assist artists of all backgrounds, at all stages of their careers and across all artforms and practices. This grant supports the delivery of arts opportunities and activities through a wide range of art forms.

This grant is open to applicants all year and provides funding assistance to support professional development opportunities for artists or small project opportunities.

BEFORE YOU BEGIN

Please read the Community Grants Program Policy and Community Grants Program Guidelines before proceeding with this application. Both documents are available via Maitland City Council's Grants and Funding page on our website.

If you still have questions after reading these, please contact the Community Planning Team on the below details:

Email: community.grants@maitland.nsw.gov.au

Phone: 02 4934 9700

ELIGIBILITY

Please confirm the following eligibility requirements before completing the application form by ticking the below boxes. Only eligible applicants will be considered.

- The applicant has read and understood the information made available by Maitland City Council regarding the Community Grants Program, including the Community Grants Program Policy and Guidelines.
- The applicant has no outstanding debts with Maitland City Council.
- The applicant has successfully acquitted all previous grant funding (if applicable) with Maitland City Council.

Please note the following information:

- Incomplete applications and/or applications received after the respective closing deadline, as per the Guidelines, will not be considered.
- All supporting documentation is provided where requested.
- Please ensure that all questions are answered.
- Successful applicants are required to complete a Funding Agreement outlining the requirements of their grant prior to funds being released.

SECTION TWO – PROJECT DETAILS

5. Please outline the details of your project/activity.

Name of Project or activity title:

Anticipated start date (if applicable):

Anticipated end date (if applicable):

Location of project or activity:

Website address or social media page for history of works (if applicable):

6. Please complete the following questions relating to the details of the grant request. Please be descriptive, but succinct.

Please provide an overview of the project or activity, including outlining the tasks to be undertaken.

Must be at least 25 words

Please provide an overview of the expected outcomes of the project or activity.

Must be at least 25 words.

Please provide an overview of the how this grant can support the project or activity.

Must be at least 25 words.

SECTION THREE – PAYMENT DETAILS

8. Once funding recommendations are approved by council, notification letters are emailed to all applicants. Payments are made via electronic funds transfer to the bank account nominated below. Applicants under 18 must include the bank account details of a parent/ guardian.

Account name:

Bank name:

BSB:

Account number:



SECTION FOUR – APPLICATION CHECKLIST

9. Before submitting this application, please ensure the following items have been met. Please confirm checking the below boxes:

- Applicant is an individual artist.
- Applicant resides in the Maitland LGA.
- Not previously been awarded funding for two creative art Individual Development Grants for art related projects within the current financial year.
- The project/activity is within six months of the application submission date. Funds must be spent by 30 June (the end of the financial year in which they are granted).
- Have supplied supporting material with the submission of this application as outlined in the Community Grants Program Guidelines.
- Applicant has provided two quotes for each item valued at \$500.00 or more.
- Completed all sections of the Application Form.

SECTION FIVE – APPLICANT DECLARATION AND AUTHORISATION

10. Please read and complete the following declaration. I as the applicant, or as the parent/guardian of applicant, declare that

- The information provided in this application is true and correct.
- As a condition of receiving a grant from Maitland City Council, I agree to submit an Acquittal to report on outcomes of the project/activity, with up to two photos attached, no longer than thirty (30) days post the completion of the project/activity.
- I give Maitland City Council unrestricted license to reproduce, resize and give away the supplied images, for the promotion of Maitland City Council and the city of Maitland. Images supplied have sought all necessary permissions and I will be available for any required media coverage and interviews.
- Where applicable, I will acknowledge Maitland City Council's support in any promotional material or media coverage.
- I give consent to Maitland City Council to make public the name of the applicant and the funding received, should this application be successful.
- If completing the application on behalf of a minor (under 18 years old), I, as the parent/guardian, have consented to my child participating in the event/activity.

19. Please complete authorisation/signature of applicant.

Name:

Position held:

Signature:

Date:



SUBMITTING YOUR APPLICATION

EMAIL

Please email the Application Form and supporting documentation to community.grants@maitland.nsw.gov.au.

Please include 'Individual Development Grants - Creative Arts' as the subject line.

POST

Individual Development Grants - Creative Arts
Community & Recreation
Maitland City Council
PO BOX 220
Maitland NSW 2320

DELIVER TO

Individual Development Grants - Creative Arts
Community & Recreation
Maitland City Council
263 High St
Maitland NSW 2320

Privacy statement

Council is committed to privacy protection and complies with the Privacy and Personal Information Protection Act 1998 and Government Information Public Access Act 2009.

