

**OFFICE USE ONLY:**

Council property number ..... Date received ..... Size (m2): .....  
Application fee paid Yes  No  Receipt number ..... Other applications: .....  
Doc No.: ..... SPC No.: .....

**Note: A reinspection fee applies where a reinspection is required.**

**PROPERTY DETAILS OF WHERE THE SWIMMING POOL/SPA POOL IS LOCATED.**

Unit/Street Number

Street name

Suburb and Post Code

Lot Number/DP number

Is the property for sale or lease? (please tick)  Sale  Lease  Tourist/vistor/commercial

**OWNERS DETAILS**

Name/s

Postal address

Daytime phone number

Email

**ACCESS FOR INSPECTION (TENANT, AGENT CONTACT DETAILS)**

Name/s  Owner  Agent  Occupier

Daytime phone number

Email

**OWNERS CONSENT**

I/we as owner/s, or the authorised agent of the owner\*, of the above described property where the swimming pool/spa pool is located, give permission for an authorised officer of Maitland City Council to enter the above described property for the purpose of inspecting and photographing any parts of the property as necessary, for as many inspections as necessary, so as to determine the adequacy of the pool/spa barrier to meet relevant statutory requirements for issue of a pool/spa barrier compliance certificate in accordance with the provisions of the Swimming Pools Act 1992 and Swimming Pools Regulation 2008.

Owner/s signature

Date

\*Owners authorised agent (state capacity) .....

\*Note: The applicant must be the owner of the land, or the owner's authorised agent, where the swimming pool/spa is located.

# Application for Certificate of Compliance

## SWIMMING POOL/SPA POOL BARRIER



### DETAILS OF THE POOL PLEASE TICK (AS APPROPRIATE)

#### TYPE OF PREMISES?

- |  |   |
|--|---|
| <input type="checkbox"/> Single residential dwelling     | <input type="checkbox"/> Two or more residential dwellings (eg, Multi unit housing) |
| <input type="checkbox"/> Tourist or visitor accomodation | <input type="checkbox"/> Other (specify)  |

#### WHICH OF THE FOLLOWING BEST DESCRIBES WHEN YOUR POOL WAS CONSTRUCTED, SUBSTANTIALLY ALTERED OR REBUILT?

- |   |   |
|---|---|
| <input type="checkbox"/> Before 1 August 1990                       | <input type="checkbox"/> Between 1 August 1990 and 31 August 2008 |
| <input type="checkbox"/> Between 1 September 2008 and 31 March 2013 | <input type="checkbox"/> After 31 March 2013                      |
| <input type="checkbox"/> Unknown                                    |   |

Note: Council may request documentary evidence of the date of the pool/spa installation. Where sufficient doubt exists as to the date of construction of the pool/spa, Council may require the barrier to be upgraded to current Australian standards.

#### DO YOU WISH TO HAVE YOUR POOL ASSESSED UNDER AN EARLIER AUSTRALIAN STANDARD (AS 1926 - 1986 OR 1926 - 2007?)

- No, I need an assessment under the latest Standard
- Yes I would like my pool barrier to be assessed under an earlier Standard. I have attached the following documentary evidence to demonstrate the exemption applies:
- Construction & occupation certificates of the swimming pool
  - Certificate of compliances for the swimming pool barrier
  - Historical photographs of the pool
  - Previous swimming pool barrier inspection report
  - Other
- I understand that this information will be reviewed and considered by a Council Authorised Officer to determine if an exemption can be lawfully applied. The Authorised Officer may, at any point in time, ask for further evidence to demonstrate if an exemption can be lawfully applied. By providing this information, it does not guarantee the exemption may be applied.

#### WHICH OF THE FOLLOWING BEST DESCRIBES YOUR POOL?

- |  |   |
|--|---|
| <input type="checkbox"/> An indoor pool                | <input type="checkbox"/> An outdoor pool (that is not portable or inflatable) |
| <input type="checkbox"/> A portable or inflatable pool | <input type="checkbox"/> A spa pool   |

#### DESCRIBE YOUR POOL.

- |  |  |
|--|--|
| <input type="checkbox"/> In-ground pool  | <input type="checkbox"/> Above or semi-above ground pool |
| <input type="checkbox"/> Other (specify) |  |

#### POOL BARRIER/FENCING

- |  |  |
|--|--|
| <input type="checkbox"/> Isolated pool safety fencing provided     | <input type="checkbox"/> Lockable cover provided to spa pool     |
| <input type="checkbox"/> Perimeter/boundary fencing provided       | <input type="checkbox"/> Pool safety resuscitation sign provided |
| <input type="checkbox"/> Self-closing and latching gate/s provided | <input type="checkbox"/> Other safety barriers provided          |

# Application for Certificate of Compliance

## SWIMMING POOL/SPA POOL BARRIER



### PREVIOUS INSPECTIONS

Has the pool had an Occupation Certificate issued (in accordance with a new pool construction) within the last three years of the date of this application?

- Yes (If the Occupation Certificate was issued within three years of the current date you do not need a current (pool barrier) certificate of compliance)
- No

Has an Exemption Certificate under section 22 of the Swimming Pools Act 1992 been previously granted?

- Yes
- No

### IS THE POOL REGISTERED ON THE NSW SWIMMING POOLS REGISTER?

Yes      Registration Number

No      Note: Council will not issue a Certificate of Compliance unless the pool/spa is registered on the NSW Swimming Pools Register. **Register now at [swimmingpoolregister.nsw.gov.au](http://swimmingpoolregister.nsw.gov.au)**

### NOTES

- a) If the authority fails to finally determine the application within 6 weeks after it is made, then the local authority is taken, for the purposes of any appeal proceedings, to have refused the application, and
- b) If the local authority refuses the application for a certificate of compliance, or is taken to have refused the application, the owner of the premises on which the relevant swimming pool is situated is entitled to appeal to the Land and Environment Court against the local authority's refusal. Such appeal must be made within twenty-eight (28) days of the decision. (Section 12, Swimming Pools Regulation 2008)

Please provide sketch over page

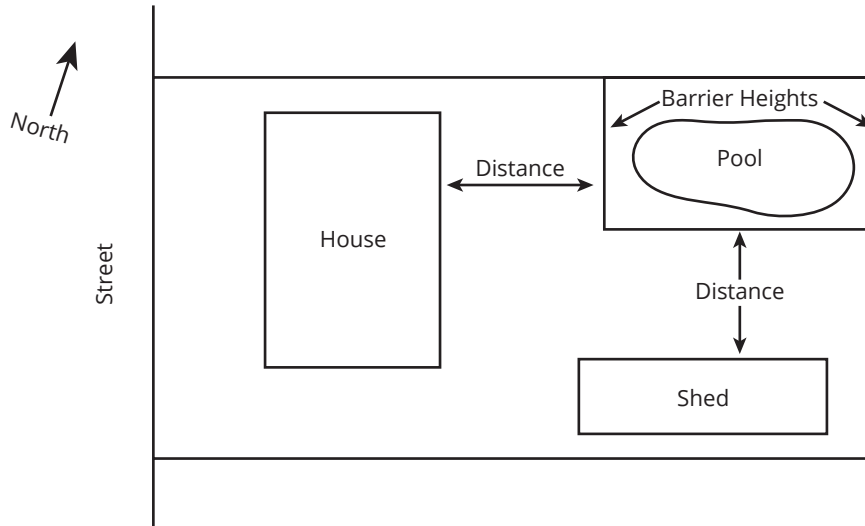
# Application for Certificate of Compliance SWIMMING POOL/SPA POOL BARRIER



## PROPERTY SKETCH

Required information includes street name, orientation (north point), all existing buildings including their use, existing fencing including height and type, any other child-resistant barriers to pool access and location of the pool.

Example



Sketch



# Lodgement Information

## HOW TO LODGE YOUR APPLICATION

### ADDRESS THE APPLICATION TO

General Manager  
Maitland City Council  
PO Box 220  
MAITLAND NSW 2320

### LODGE IN PERSON (BETWEEN 8.30AM – 4.30PM) AT COUNCILS ADMINISTRATION BUILDING

Maitland City Council  
263 High Street  
MAITLAND NSW 2320

### HOW TO CONTACT US

t 02 4934 9700  
info@maitland.nsw.gov.au  
maitland.nsw.gov.au

### PAYMENT METHOD

By mail – Cheque

### PAYMENT METHOD

In person – EFTPOS and/or Visa,  
Mastercard or Cheque,

### OFFICE HOURS

8.30am to 4.30pm Monday to Friday