

Citizen Services Centre: (02) 4934 9700

Email: [info@maitland.nsw.gov.au](mailto:info@maitland.nsw.gov.au)

### THIS APPLICATION

Applies to:

This form applies to residents in designated Residential Parking Areas.

Only eligible residents within the approved areas can be issued with permits. Proof of residency is mandatory. Please refer to conditions on page 2 to determine eligibility.

### APPLICANT DETAILS

First name:

Last name:

Residential address:

Post code:

Home Ph:

Mobile:

Work Ph:

Email:

### RESIDENT DETAILS

Status of Residence:

Residential Dwelling

Leased Property

Status of Resident:

Owner

Lessee

Other

Proof of Residency:

Rate Notice

Lease Agreement

Recent Electoral Office document

Indicate the number of permits required:

Resident Parking Permit (max 3)

Visitor Parking Permit (max 2)

Vehicle Registration

Registered Owner

Address of Owner

Applicant signature:

Date:

Print name:

**Privacy Statement:** Maitland City Council complies with the Privacy Code of Practice for Local Government in dealing with all personal information that is required to be supplied when an applicant completes this application. Council may be required to divulge some personal information pursuant to the Government Information (Public Access) Act 2009.

# APPLICATION FOR RESIDENTIAL PARKING PERMIT

## CONDITIONS OF USE

### Conditions of Use – Both Permits

- The resident must first prove that they reside at the subject property, and that there is not sufficient parking space inside their property to park their vehicle(s), and that there is no unrestricted on-street parking available near their residence.
- The permit must be displayed on the front left side of the dashboard of the vehicle, in such a way that it is clearly visible from the outside.
- The granting of this permit is subject to approval. Misuse of the permit may result in the use of the permit being cancelled or suspended, and a parking infringement notice being issued e.g. the permit does not apply to the vehicle on which it is displayed (different rego).
- The permit does not give exemption from other parking restrictions which may be present in the Resident Parking Scheme (RPS) area e.g. NO STOPPING zones, BUS zones, LOADING zones.

### Condition of Use – Resident Parking Permit

- Once issued, the permit will only apply to the vehicle whose registration details are displayed on the permit. Council must be notified when registration details change.

### Conditions of Use - Resident Visitor Parking Permit

- This permit is the responsibility of the resident and retained at all times except when lent to a visitor, who does not reside in the area, to display on their vehicle when parked within the RPS zone.
- This permit must be returned to the resident before the subject vehicle leaves the area.

- This permit cannot be used on a resident vehicle for which a Resident Parking permit was not issued.
- This permit is to be used on an irregular basis only. Regular over-use of this permit may result in a suspension of use and a parking infringement notice being issued.

### Additional Information – Both Permits

- There are no parking spaces set aside for the exclusive use of permit holders – it DOES NOT GUARANTEE a parking space outside the permit holder's residence or any other space within the RPS zone.
- Permit holders are exempt from observing timed permissive parking signs e.g. 2-hour parking zones, 1-hour parking zones, etc, within the sign-posted RPS area. Motorists who do not hold a permit can still park within the RPS zone, but they must adhere to the time restrictions indicated on the permissive parking signs.
- Only the road authority (Maitland City Council) can issue a permit.
- RPS's may be introduced by the road authority on a street-by-street basis, not for individual properties.
- All permits will expire on 30 June 2025. Applications will need to be submitted before this date.
- Permit holders will need to re-apply to Council for permit renewal.
- Further information is available from the RMS at <http://www.rms.nsw.gov.au/> search criteria - Permit Parking.

## FEES AND CHARGES

2024/25

Application for permit parking fee

\$140.00

## CONTACT US

Phone:	TEL: (02) 4934 9700 (Available 24 hours a day, 7 days a week) FAX: (02) 4933 3209	Administration Building Opening Hours:	Opening Hours Monday - Thursday 8.30am- 5:00pm (Cashier Hours 8.30am- 4.30pm) Friday 8.30am - 4.30pm (Cashier Hours 8.30am- 4.00pm)
Mail:	285-287 High Street PO Box 220 Maitland NSW 2320 DX21613	Email:	<a href="mailto:info@maitland.nsw.gov.au">info@maitland.nsw.gov.au</a>

## OFFICE USE ONLY

APPLICATION No:		ASSESSMENT Officer:	
**FEES AND CHARGES PAYABLE INTO:	Horizon Posting Account – 30603 (other traffic management fees)		

