

Transfer Interment Right (holder)

Application type

Transfer of perpetual interment right (holder) - \$118.82

Purpose of this application form:

This application form should be completed by a rights holder that seeks to transfer an interment right to a new holder.

Form approved by Cemeteries & Crematoria NSW under subsection 58(3) of the *Cemeteries and Crematoria Act 2013*.

This application form is not required for transferring rights between joint holders. On the death of a joint holder of an interment right, the remaining joint holder/s is/are entitled to the interment right. Surviving joint holder/s should advise the cemetery operator of the death of one joint holder so the cemetery operator's register can be updated.

Interment site

Cemetery:

Religion:

Section:

Plot no:

Grave type:

Monumental

Columbarium

This interment site allows for a maximum fully body interments; ash interments.

Graves can usually be dug to a depth to accommodate two coffins and six ashes. However, occasionally, due to rock or stability problems not evident prior to commencement of digging the grave, ground conditions may not allow for burial in an allocated plot. In these circumstances an alternate plot will be allocated.

Registered holder/s of interment right/s

Holder 1

Given name/s:

Surname:

Street address:

Suburb:

State:

Postcode:

Phone: H

W

M

Email:

Holder 2

Given name/s:

Surname:

Street address:

Suburb:

State:

Postcode:

Phone: H

W

M

Email:

Cemetery operator must sight a copy each of the following:

Details of the original Holder/s (Full name, date of birth)

Proof of identity, Contact details (Address, Phone and Email)

Note: Additional documentation may be requested

Cemetery operator's signature:

Details of new holder/s

Holder 1

Given name/s:

Surname:

Street address:

Suburb:

State:

Postcode:

Phone: H

W

M

Email:

Holder 2

Given name/s:

Surname:

Street address:

Suburb:

State:

Postcode:

Phone: H

W

M

Email:

Please attach an additional sheet to register more than two holders.

Next of kin (any next-of-kin or other persons nominated by the holder as secondary contacts)

Given name/s:

Surname:

Street address:

Suburb:

State:

Postcode:

Proof of identity requirements

Interment right applicants must produce two original identification documents, one of which must provide photo identification. These may include a passport, license issued under Australian law (driver's license or other government issued license), birth certificate/citizenship certificate, credit card, EFTPOS card, Medicare card, and membership to a registered club.

Proof of two identity documents sighted holder 1:

Passport	Drivers Licence
Birth Certificate	Credit Card
EFTPOS Card	Medicare Card
Pension Card	Healthcare Card

Proof of two identity documents sighted holder 2:

Passport	Drivers Licence
Birth Certificate	Credit Card
EFTPOS Card	Medicare Card
Pension Card	Healthcare Card

I (name of consultant) of (organisation) declare that I have sighted one of the above original forms of identification, provided by below Applicant.

Signature of consultant:

Date:

Authorisation to transfer interment right

Registered holder/s to complete

I/We the undersigned as the registered holder/s of the Interment Right, hereby transfer my/our interest in the Interment Right and request that the cemetery operator re-register the Interment Right in the name/s of the new holder/s in accordance with the provisions of the Cemeteries and Crematoria Act 2013.

Signed:

Date:

Name of registered holder 1:

Signed:

Date:

Name of registered holder 2:

New Interment right holder/s to complete

I/We the undersigned accept the transfer of the Interment Right. I/we, acknowledge that the transfer will not take effect until the transfer fee has been paid, the Cemetery Operator's Register has been updated and I/we have been issued with a Certificate of Interment Right.

Signed:

Date:

Name of registered holder 1:

Signed:

Date:

Name of registered holder 2:

Note: A cemetery operator may refuse to grant or transfer an interment right if, in the operator's opinion, the transfer would tend to create a monopoly or encourage dealing in interment rights.
Cemeteries and crematoria act 2013, section 60

Privacy and personal information protection notice

The collection of this information is a Statutory requirement under the *Cemeteries & Crematoria Act 2013 & Public Health Regulation 2012*. This document will form part of a public record that Council may use and or make available in accordance with the *Privacy and Personal Information Protection Act 1998 and the Government Information (Public Access) Act 2009*. A consequence of non-provision may result in burial plot not being allocated. Council will take all reasonable steps to protect the personal information it holds from misuse, unauthorised access and modification. Council will retain your personal information for a period that is in accordance with the *State Records General Authority 39 (GA39)*.

OFFICE USE ONLY (payment codes - reservations GL 30401)

Amount Paid:

Date:

Receipt No:

Return the form to:

Maitland City Council

PO Box 220, Maitland NSW 2320

OR

cemeteries@maitland.nsw.gov.au