

- New business
 Taking over a food business
 Change of details

PART 1: APPLICANT DETAILS

Notification only – no fees apply

Trade name				ABN number	
Business Address	Unit No.:	House No.:	Street:		
	Suburb:		Postcode:		
Business phone / mobile phone				Email:	
Main Contact - Full Name				Contact No.:	
Business Entity name <i>(legal name of business – relates to ABN)</i>				Entity type <i>(e.g. sole trader, company)</i>	
Postal address <i>(if different to business address)</i>	Unit No.:	House No.:	Street:		
	Suburb:		Postcode:		
	OR PO Box	Suburb:	Postcode:		

PART 2: BUSINESS DETAILS

Type of business

<input type="checkbox"/> Bakery retail	<input type="checkbox"/> Childcare Centre	<input type="checkbox"/> Licensed club/bar	<input type="checkbox"/> Supermarket
<input type="checkbox"/> Bed and breakfast	<input type="checkbox"/> Delicatessen	<input type="checkbox"/> Restaurant/café	<input type="checkbox"/> Take away food
<input type="checkbox"/> Caterer	<input type="checkbox"/> Fruit & vegetable retail	<input type="checkbox"/> Seafood retail	<input type="checkbox"/> Other <i>(specify):</i>
<input type="checkbox"/> Charity (see part 3)	<input type="checkbox"/> Kiosk	<input type="checkbox"/> Service station	

Food safety supervisor Name: _____ Certificate number: _____ Date issued: _____

PART 3: CHARITABLE COMMUNITY ORGANISATION

In order to proceed with this application as a Charitable Community Organisation please confirm either of the following:

- | | |
|---|--|
| <input type="checkbox"/> The Organisation has been established solely for a charitable purpose under the Collections Act 1966 and the Organisation is registered as a charity with the Australian Taxation Office, or | <input type="checkbox"/> The Organisation is a not for profit community organisation that operates for the general welfare of the community. |
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PART 4: SIGNATURE

- I declare that all the information given is true and correct.
 Date: _____
 Name: _____ Position: _____ Signature: _____

Privacy provisions - The information you provided will be recorded by Maitland City Council, PO Box 220, Maitland 2320, and used for the purposes of updating your business profile. The information is intended for use by the Council as the consent authority and any other relevant government agency who may require this information. Details of this update will also be kept in a register by the Council that can be viewed by the public at any time.

Please contact council if the information you have provided changes.